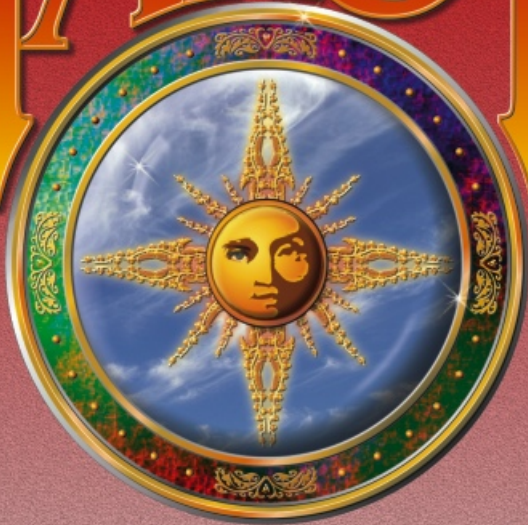


How to use your
Matrix Professional

TAROT



The **Matrix Tarot** program brings the most popular decks and Tarot spreads right to your computer. This booklet highlights many useful features and shows how easy it is to use the one-click features from the program's menu screen. [Please refer to the Help file (press **F1**) for additional in-depth feature descriptions.]

Tarot Tutorial

Be sure to check out the **Tarot Tutorial** for a quick overview of **Matrix Tarot**. After the installation, you can use the **Tarot Tutorial Icon** on your desktop.



**Matrix
Software**

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Installing your Professional Tarot program

1. Put your **Matrix Tarot** CD into your computer and wait for the CD to start the automatic installation (usually 10 to 15 seconds).
2. Click the **Next** button to continue the installation.
3. Click the **I Agree** to continue the installation.
4. Click the **Next** button to continue with the installation. Some files will then begin to be copied to your computer.
5. Then you will be prompted to put in your customer number. **Type in your customer number, which is on your invoice.** Then click the **Internet Activation** button to install and activate automatically over the internet.



If the **Internet Activation** fails, or you are not currently connected to the Internet:

Click the **Alternate Activation** button; you will be shown a link that you can use to obtain your password. You can use this link from any computer that's connected to the Internet, all you will need is the **Computer ID** number that appears in the yellow box.

(see image on the right)



Note: If you do not have access to the Internet, **call us with the Computer ID** number and we will create a password for you.

Deal the Cards

The easy way to learn to use **Matrix Tarot** is to start right out and deal. You will gain familiarity with several key menus and cast a reading, too:



- 1) Choose the Deck. Click the **Decks** button and choose a deck (there are ten).
- 2) Choose a Spread. Click **Spreads**/"Select Spread" and choose from the 19 spreads available.
- 3) Click **New**. The "Question" input box appears: enter a name for the reading (such as a person's name) and the question for this reading.

Example:

Reading for (Name): "Bob Smith" (etc.)

Question/Comments:

If you choose, you may enter a question to bring focus to the reading: "What about my teaching career?"

(The **Categories** button adds additional text for each category selected.)

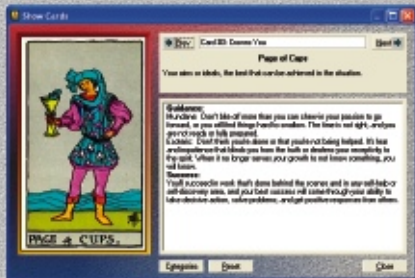
Click **Ok** (to close the "Questions" dialog).

- 3) Click **Shuffle**. Click **Cut**. Of course you can cut and shuffle as much as you like.
- 4) Click **Deal**. The cards will automatically deal into the spread. If you prefer to manually deal, do not click Deal, but instead use the mouse to drag & drop each card.

You can also "hand-pick" specific cards at any time by **Right Clicking** any card position and choosing from the card menu offered.

Reading the Cards

To interpret the reading, click any card (usually starting with the card in the #1 position - the card position is listed below the cards). The *Show Cards* window opens showing the name of the card, a keyword meaning for this position in this spread, and one or more text interpretations for this card.

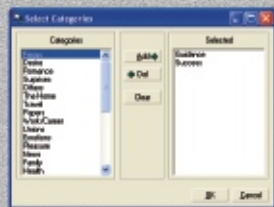


The interpretations relate to the 32 "Categories," or topics, that can be assigned to any card. Each card in each spread has one (or perhaps two to three) default category assigned to that card (in that spread). These follow conventional Tarot meanings for each spread.

Now click the **Next** button and move right through the deal, card by card. The **Previous** button takes you back a card. Or close the Show Cards window and click any card in the spread, reopening the window for that card's reading.

Adding Categories

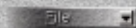
Click the **Categories** button (in the Show Cards window) and choose from the 32 categories. Highlight an additional category and click **Add** and that category will now be included in this card's reading. This added interpretation pertains to this deal only; if you re-deal the cards using the same spread only the default categories will return.



To add additional categories to ALL cards in a spread, add them via the *Question* dialog before dealing. You will find the same Categories button in the Question input box. If you add them there, all card readings for that deal will include those categories along with any default categories that may exist for each card.

File Menu

Input Question/Categories...



This menu option has two functions:

- 1) create a name and question for the reading
- 2) add individual categories for all cards in a specific reading.

By default, the “Question” dialog opens when you click **New** to deal a new reading. However you may choose to deal without starting with a question (by toggling “Off” the Options/Auto Question Input feature) and while doing the reading, you may choose to create a question for the reading. This File menu feature provides this opportunity to add the Question. Or, you may want to add additional categories before dealing the spread. This can only be done here by using the **Categories** button.

Additional Question Categories

Click the **Categories** button to add individual categories to the current Question. The categories determine the amount of text generated for each card. When you click a card to get its reading, that reading will have text for each selected category, in addition to the default categories assigned to that card/spread scenario.

NOTE: Categories added here generate text for every dealt card in this reading. When you add categories from either the *Show Card* dialog or the *Spread Designer*, you are affecting only one card at a time.

Load Reading/Save Reading

Use the *Save Reading* option to save a reading: Just type a name for the reading and save to the Tarot\Readings folder. Any customization to this reading (additional categories, altered card position, etc.) will also be saved. You can add a comment for this reading in the *Comment* text box. All readings are saved as *.bin* files. Use the *Load Reading* option to re-open saved Tarot readings. Just navigate to the saved reading file and click **Ok**.

Show Report

The Show Report window displays the entire current Tarot reading – graphics and text – in a scrollable window onscreen. You can print the report from this window (click the **Print** button), but the preferable printing option is File/Print Report – for a fully formatted report.

Print Report

Use the *Print Report* option to send the current report to your printer. Before printing, add a name for the report and the Question or Comment for that report. These headings will be added to the printed report.

Print Reading Layout

Use the *Print Reading Layout* option to print the current layout. The top of the page includes the reading name and comment text which you can edit.

Report to File — RTF File (Available in Commercial Edition Only)

Tarot reports can be saved in two formats: **rtf** format or **HTML**.

When you use the .RTF option, the report is saved to the **Program Files/Matrix/output/TarotRdg/rtf** file. RTF file formatting is accepted by most word processors and permits enhanced text features such as bold, italics, and paragraph formatting. When you save a file as an .rtf file and re-open it in your word processor the formatting remains intact.

Report to File — HTML File (Available in Commercial Edition Only)

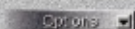
Saving your report as an HTML file permits you to open that file when online with your web browser. You can upload the saved HTML file to your website for online presentation. The graphics do not need to be uploaded with the HTML file because they are already online and your saved HTML file includes paths to these graphics.

The default file name and path is: **\Program Files\Matrix\Output\TarotRd.HTML**

You would likely rename the file name accordingly, probably to reflect the nature of the current report:

Example: C:\Program Files\Matrix\Output\steve_spence_reading.html

Options Menu



Several options are provided in the Options menu:

Complete Deck

This default selection assures that all cards in the deck are included in the deal.

Major Arcana

Selecting Major Arcana means only the 22 Major Arcana cards (the most powerful cards in the deck) are dealt. The Major Arcana predict life event issues rather than common, daily matters.

Court Cards

Tarot suits include four “Court” Cards, the King, Queen, Knight, and Page. Select this option and only these cards are dealt (rather than the Complete Deck or just the Major Arcana.)

HTML Path (Available in Commercial Edition Only)

If you intend to place Tarot readings online, the graphics in the reading will

reside either on a server you provide or in one Matrix provides. Matrix has all Tarot graphics online at: <http://www.astrologysoftware.com/tarot/decks>

When you post a Tarot reading this is the path used to display the card images. You may choose to have these images on your own server and if so, the path needs to be changed accordingly for the images to appear. This HTML Path option offers a text input box where you can type a different images path.

Reversed Cards

Reversed cards indicate either a diminishment of the meanings of the card, a nullification, or an outright reversal. These results affect the entire reading depending on the card's position. Determining how the reversal affects the reading is up to each reader.

Turning this option on (checked) means some cards will be (or may be) reversed in the deal. With the selection "Off," no cards will be dealt reversed. However you can manually reverse any card in a deal by right clicking the card and selecting "Reverse." The program default setting is to have "Reversed" turned off because the program provides no text for reversed cards.

Astrological Keys

This option adds an astrological association next to the card name in the *Show Cards* window.

Sounds On

There are three sounds – the Shuffle, Cut, and Deal sounds. If you have a sound card and speakers, turning them on here adds a bit of realism to your Tarot deal.

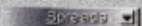
Auto Question Input

When this option is selected, the "Auto Question" dialog pops up with each new reading. It is selected by default. If you uncheck this option you skip the "Auto Question" dialog and are ready to deal.

Table Top...

Here you can change the background appearance of your Tarot screen. There are over 72 graphics to choose from and you can set the foreground and background colors.

Spreads Menu



Here you can either select a different Tarot spread (there are 19 spreads; select any of them prior to dealing) or choose Edit Spreads (Available in Commercial Edition Only) which opens the *Spread Designer*, an advanced option with which you can alter or create spreads. Complete instructions to the *Spread Designer* can be found in the Help File's Spread Designer topic.

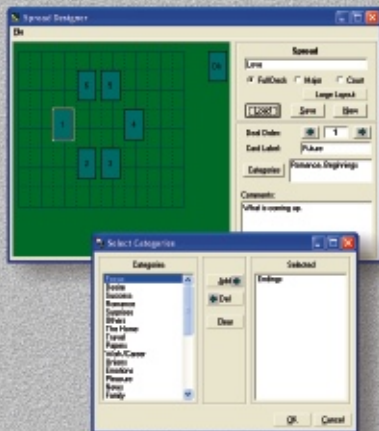
Spread Editor

(Available in Commercial Edition Only)

With the **Spread Designer** you can edit the selected spread or create a new spread.

Edit:

(Left) mouse-click any card in the green grid and drag it to the desired position. You can change card labels and the category related to that card. Just click the card and then make the edits/changes. You can even write your own comments for each card. All changes can be saved for that spread (Save button).



Change Card Positions:

By right clicking any card you can change the dealing order for that card. If you right click the #3 card and choose the #7 position – the third card dealt will then be dealt to that spread position (and the #7 card will switch to #3's previous position). Or you can right click a card and delete it from the Spread (a nine-card spread becomes an eight-card spread, etc.). In this way you can modify any spread. Click the **Save** button to save your changes. [If you alter spreads and wish to return to the original ones, simply re-install the Tarot program.]

New Spread:

You can create an entirely new spread (click the New button). The radio buttons determine if the deck used in the spread is a full deck, just the Major cards, or just the Court cards. Click the Save button and the cards used, their placement, titles, categories, and comments will all be saved according to the name given.

NOTE: When you finish editing a spread you will be prompted to save that spread. Saving the spread replaces the existing spread with your new spread. If this is not what you wish to do, use the File menu's Copy as New Spread feature. This copies a duplicate of the selected spread, but renames it. You can then edit the spread as you choose and then save it by any name you prefer.

Batch Processing (Win*Writer operation)

(Available in Commercial Edition Only)

Tarot Commercial Edition installs as a stand-alone program or as an adjunct to the **Win*Writer** reports system. When run through **Win*Writer 2.5** you have the option of “batch processing” Tarot reports – processing several at a time.

To operate the **Tarot** program in **Win*Writer** mode:

- 1) Open **Win*Writer 2.5** – from : **Start/Programs/Matrix Software/Win*Writer 2.5** or from your desktop **Win*Writer 2.5** icon ().
- 2) Click the Add Reports button.
- 3) The Enter Chart Data screen opens with the cursor in the “Name” field. Type a name for the Tarot reading (either the person’s name or any name for the reading).
- 4) Click the Tarot checkbox on the right-hand side of the screen, which adds a “✓” in the checkbox, and then click **Ok**.
A Tarot report (job) will now appear in the main **Win*Writer Jobs** list.
- 5) In the right side of the screen are the “Properties” for this reading. Use these to select:

Question

If you choose to, you may enter a question here. Your question will appear in the heading of the printed report.

Note: After you have entered a question in this properties field, it will read: “(comments)” – which indicates a question for this reading has been added.

Question Categories? - add any desired categories here; the default categories for each Spread are already included.

Spread - choose any Spread for this deal

Shuffle - select up to four shuffles before the deal

Tarot Deck - choose the desired deck style

Report Output - the default selection is to print the report; other options are: Editor, RTF File, and HTML.

The Editor selection outputs to the **Win*Writer Editor**, an onscreen editor which permits additional editing/modification to the report prior to saving to any file name or folder. Both RTF and HTML output automatically save to the **\Program Files\Matrix\output** folder.

RTF files can be opened and edited in your word processor. The HTML file can be opened with your web browser. If you are online, the Tarot card graphics will appear from: <http://www.astrologysoftware.com/tarot/decks>

Matrix Products



Win★Star Plus *is the result of our programmer/astrologers working with the thousands of astrologers worldwide that use our software.* Without this critical collaboration, and feedback from people who actually put our software to the “reality” test every day, **Win★Star Plus** would be just another piece of astrology software.



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Matrix Horizons has become the top-selling *astrological relocation software* since its release early this year, for good reason — it is the most comprehensive, most flexible tool of its type available. A well-designed interface, and extensive interpretive text, charts, and guides, makes it ideal for astrologers and non-astrologers.

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